

Town of Unicoi

17th Annual Wayne Scott Strawberry Festival



May 18, 2019
10am-5pm



Sponsored by: The Town of Unicoi

(423)735-0517 recreationaide@unicoitn.net

Rules and Regulations

General Information

The Wayne Scott Strawberry Festival is a celebration and presentation of the unique heritage, foods, crafts, and culture of the southern Appalachian region. The festival is coordinated and sponsored by the Town of Unicoi and is held on the field at Unicoi Elementary School (404 Massachusetts Ave. Unicoi, Tennessee). The festival will be held on **Saturday, May 18, 2019 from 10am-5pm**. Food for all tastes, musical entertainment, special events, and quality arts and crafts blend to create an exceptional atmosphere for artists to exhibit and sell their work.

Booth Spaces

Booth spaces are earmarked for handmade craft vendors and non-profit food vendors only. Commercial vendors will not be permitted. Each booth is 12' wide and 12' deep. Each space will be marked with a numbered orange flag representing the front of the booth. It is important that these boundaries be observed to respect neighbors' rental space. Our office will contact you via email or telephone *only* if your application has been rejected. To determine your booth number please call our office number listed above or email us one week prior to the event.

Rules and Regulations

1. Any vendor not abiding by the Wayne Scott Strawberry Festival Rules and Regulations may be asked to leave the festival grounds and will forfeit his or her space and booth fee.
2. Festival hours are **10am through 5pm**. Your signature on this application confirms your participation and agreement to adhere to festival rules and regulations. You may set up from 7am to 9am. If you need to set-up earlier than 7am, please contact (423)735.0517 to make arrangements.
3. The festival is advertised until 5pm. **To maintain the integrity of the festival, we request all vendors to maintain their booths until 5pm**. No cars will be permitted on the field until 5pm.
4. All exhibitors must provide their own tents, shelving, tables, and chairs. The area around the booth space must be kept free of litter. Vendors must apply through the Town of Unicoi for electricity and supply their own 12 gauge cords. Electricity spaces are limited.
5. Vendors may need to collect and submit Tennessee State Sales Tax. The State of Tennessee Department of Revenue will provide sales tax forms for collection (if applicable). Please contact Kim Berry, TIA Tax Enforcement Division at (423)854-5364.
6. All vendors must staff their own booths.
7. **Please keep track clear at all times.**
8. The event organizers or venue owners are not responsible for lost or stolen items. Vendors are responsible for their booth and merchandise. Tents are not provided, but encouraged. **It is required that all tents be tied down in case of high winds.**
9. No jumping jacks or fireworks of any kind; Chinese throwing stars; blow dart guns; weapons or toys imitating weapons or like products are allowed within festival grounds.
10. The booth must contain the items listed on the attached application. You are not allowed to sell your booth to another vendor and/or organization, nor are you allowed to give your booth to another vendor and/or organization. If you cannot occupy your booth, the booth reverts back to the Town of Unicoi for disposition.
11. Cancellations made before **April 1st** are eligible for a full refund less a \$10 administrative fee. **No** refunds will be given after **April 1st**.
12. The festival will be held rain or shine. No refunds are given for inclement weather. Additionally, no refunds will be given for any natural disaster, such as, but not limited to tornadoes or flooding, that occur or other uncontrollable circumstances that would require festival cancellation.
13. Specific space requests may be made on the application, but are not guaranteed. Every effort will be made to accommodate the request. The Town of Unicoi reserves the right to move vendors as needed.

2019 Wayne Scott Strawberry Festival

May 18, 2019

10am - 5pm

Vendor Application

For Official Use Only

Booth #: _____

Receipt #: _____

Amount pd: _____

Name: _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Description of Product/Food: Please list all items planned for sale

Please list any specific booth requests: (requests are not guaranteed, but we will do everything we can to accommodate the request)

Craft Vendor

Reserved for handmade crafts only

Booth Space(s): _____ \$30

Electricity Space:.....\$15

Heavy duty 12 gauge electrical/extension cords not provided

Total: \$ _____

Food Vendor

(Reserved for Non-Profit organizations only)

Food Space(s): _____ \$20

Trailer (including tongue)/Tent Size: _____

Electricity Space(s).....\$15

Heavy duty 12 gauge electrical/extension cords not provided

Total: \$ _____

All Vendor Spaces are 12ft. wide X 12 ft. deep

The Town of Unicoi is the organizer of the event and reserves the right to refuse any vendor from participating in the festival.

Our office will contact you via email or telephone *only* if your application has been rejected.

To determine your booth number please call (423)735.0517 or email recreationaide@unicoitn.net one week prior to the event.

By signing on the line below, you agree that you: 1) have read and understand the application process and agree to follow all of the festival rules and regulations; 2) that the description of your product is a fair representation of your product.

SEND PAYMENT WITH APPLICATION {Cash, Check, or Money Order}

Make checks payable to: **Town of Unicoi**

Signature: _____

Date: _____

Town of Unicoi P.O. Box 39* Unicoi, TN 37692

For more information please contact, Recreation Aide

Phone: (423)735.0517 Email: recreationaide@unicoitn.net

www.unicoitn.net

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